

Minutes of a Trust Board meeting held on Thursday 16th May 2024 at 8am at online via Teams

Present		In attendance		Apologies	
Maria Ashurst (Chair of Trustees)	MA	Matthew Symonds (Chief Financial Officer)	MS	Jane McFall (Vice Chair of Trustees)	JM
Adrian Massey (Chief Executive)	AM	Julia Stoneman (Clerk to the Board)	Clerk LG		
Nick Hart	NH				
Sally Crabb	SC				
Judith Goodchild	JG				

Acronyms:	
GAG – General Annual Grant	KCSIE – Keeping Children Safe in Education
SRMA – School Resource Management Advisor	RI – Requires Improvement
ESFA – Education and Skills Funding Agency	CIF – Condition Improvement Fund
UISFM – Universal Infant Free School Meals	DFC – Devolved Formula Capital
PA – Persistent Absence	LGPS – Local Government Pension Scheme
ATH – Academy Trust Handbook	DSL – Designated Safeguarding Lead
ARB – Area Resource Base	EWO – Educational Welfare Officer
ARE - Age Related Expectations	AP – Alternative Provision

		Action
1. Welcome and apologies for absence	Apologies were received and accepted from Jane McFall.	
2. Opportunity to declare an additional conflict of interests	The register of interests had been circulated. SC had one change. She is director and company secretary for Peninsula Dental Social Enterprise. The clerk to update the register accordingly.	1 Clerk
3. Minutes of the last meeting	Subject to some typos, the minutes of the meeting held on 29 th February were taken as a true and accurate record of proceedings.	
4. Any matters arising	<i>See appendix.</i>	
5. Finance update	Trustees discussed the P8 report, which had been previously circulated. <i>See appendix.</i>	
6. CE report	Trustees confirmed that they had received the CE report. This included some papers on growth. <i>See appendix.</i>	
7. Spring 2 and Summer 1 committee minutes	Trustees confirmed that they had received the People and Pay and Ethos Committee minutes, which had been previously circulated. <i>See appendix.</i>	
8. Documents for approval	Trustees approved the Data Protection Policy, which had been previously circulated.	
9. AOB	The clerk will attend the Company Secretary training from Browne Jacobson.	
In order to evidence that trustees are providing challenge to the leaders these questions are highlighted in the minutes		

The meeting was closed at 10am

Action Point	Governor/Clerk	Action point to be addressed	When	Action update
Actions from this meeting: 16th May 2024				
1	Clerk	Update register of interests		
2	Maria	Contact Clare Kendle about a foundation trustee		
3	Clerk Adrian	Agenda item for Audit and Risk Committee - look into self insuring		
4	Adrian	Produce a paper on sustainability		
5	Maria and Clerk	Governor training for Education and Standards Committee		